

HERE IS A SAMPLE TO HELP YOU FILL OUT THE SCHEDULE

Use a thick marker to place your schools name where it shows a blank spot:

1. Fill in the times of your schools bell schedule to create slots for classes to be scheduled.
2. Fill in the days of the week on the side and include the dates for the instructor to attend.
3. Lastly fill in the classes to be attended. Please include the name, grade, and room number.



IT IS OK FOR VERY SMALL (15 or less children) CLASSES TO COMBINE TOGETHER

	8:00 – 9:00	9:15 – 10:15	10:20 – 11:20	12:30 – 1:30	1:35 – 2:35
	<i>Name / Grade / Room #</i>	<i>Name / Grade / Room #</i>	<i>Name / Grade / Room #</i>	<i>Name / Grade / Room #</i>	<i>Name / Grade / Room #</i>
MONDAYS 1/5/04 1/12/04	MRS. A G1 RM1	MRS. B G2 RM2	MR. C G3 RM3	MRS. D G4 RM4	MR. E G5 RM5
TUESDAYS 1/6/04 1/13/04	MRS. F G1 RM6	MRS. G G2 RM7	MR. H G3 RM8	MRS. I G4 RM9	MR. J G5 RM10
WEDNESDAYS 1/7/04 1/14/04	MRS. K G1 RM11	MRS. L G2 RM12	MR. M G3 RM13	MRS. N G4 RM14	MR. O G5 RM15
THURSDAYS 1/8/04 1/15/04	MRS. P G1 RM16	MRS. Q G2 RM17	MR. R G3 RM18	MRS. S G4 RM19	MR. T G5 RM20
FRIDAYS 1/9/04 1/16/04	MRS. U G6 RM21	MRS. V G6 RM22	MR. W G6 RM23	MRS. X G6 RM24	MR. Y G6 RM25